

**File checklist for those applying for Provisional Membership****To be placed in Dropbox by the Candidate:**

1. \_\_\_ Application for Ministerial Relationship
2. \_\_\_ Background Check (cannot be more than three years old)
3. \_\_\_ Bible Study including Introduction
4. \_\_\_ Completed Official College Transcript (unofficial copy will not be accepted)
5. \_\_\_ Official Seminary Transcript (unofficial copy will not be accepted)
6. \_\_\_ Education Requirements Audit
7. \_\_\_ Consent Form
8. \_\_\_ DCOM Recommendation
9. \_\_\_ Doctrinal Questions
10. \_\_\_ District Superintendent Request Form
11. \_\_\_ Full Work/Appointment History
12. \_\_\_ Medical Form (cannot be more than five years old)
13. \_\_\_ Ministerial Effectiveness and Leadership Report
14. \_\_\_ Sermon Manuscript, including Background and Exegesis
15. \_\_\_ Worship Service Video (includes sermon)
16. \_\_\_ Sermon Bulletin
17. \_\_\_ Sermon Evaluations (three)
18. \_\_\_ Sexual Ethics Beginning Seminar Certificate (within last 4 years)
19. \_\_\_ UMC Candidate's Disclosure Form
20. \_\_\_ Acknowledgment of Appearances before the BOM

**To be sent from others to the Office of Ministerial Services:**

21. \_\_\_ Ministerial Recommendations (three) - Suggested: Mentor, Colleague, Other (none from District Superintendents/relatives/family members accepted)
22. \_\_\_ Lay Recommendations (three) (none from relatives/family members accepted)
23. \_\_\_ PPRC/SPRC Evaluation
24. \_\_\_ Psychological Assessment (cannot be more than three years old)
25. \_\_\_ Cabinet Evaluation (will come from us)