



Notification of Intent to Withdraw from Ordained Ministerial Office

Name: _____ Status: Active Retired

Address: _____

Phone: (____) _____ - _____ Email address: _____

Current Appointment: _____

Current District: Bay Dem Dot M/PC Mob MT-OP MT-PT PNS

Current Status: Full Connection Elder Full Connection Deacon.

Provisional Elder Provisional Deacon

Year of Ordination: _____ Effective Date of Withdrawal: _____
Year Month Day, Year

Statements of Agreement

(Please initial each statement)

“Withdrawal From the Ordained Ministerial Office - Ordained members of an annual conference in good standing who desire to leave their ministerial office and withdraw from the conference may be allowed to do so by the annual conference at its session. The ordained minister’s certifications of ordination and conference membership, and their written request to withdraw, shall be given to the district superintendent for deposit with the secretary of the conference, and his or her membership may be transferred to a church which he or she designates, after consultation with the pastor, as the local church in which he or she will hold membership.” (¶360.2 of the 2016 Book of Discipline)

After prayer, thought and discernment, I have decided that I wish to withdraw from the Ordained Ministerial Office in the United Methodist Church.

___ I have researched and understand the implications and impact of this decision on my health insurance (and that of my family), death and disability insurance and my pension.

___ I understand that in withdrawing, this action will rescind my membership in the Alabama-West Florida Annual Conference and that I will no longer be a member of the annual conference or a credentialed clergyperson in The United Methodist Church.

___ I understand that conference membership was granted to me by the clergy session and that I will be required to surrender my Certificate of Conference Membership. (This was supplied to all pastors that became members of the annual conference from 2005 forward.) (Those who came into conference

membership prior to 2005 will need to supply a notarized copy of **Substitute Annual Conference Membership Form**)

___ I understand that I cannot be considered an ordained United Methodist Clergy member of The Alabama-West Florida Conference. Therefore, I will surrender my Certificate of Ordination as a condition of this withdrawal.

___ I understand that upon completion and submission of all required documents and, assuming I am in good standing with the Alabama-West Florida Conference, that I will be given a letter from the Office of Ministerial Services indicating that I was, at the time of my withdrawal, an ordained member in good standing of the annual conference upon request.

___ I understand that I may no longer refer to myself as a United Methodist minister as of the effective date of my withdrawal.

___ I understand that this is not a simple reversible process, but that I would have to reapply to serve in the Alabama – West Florida Conference under the provisions of *The Book of Discipline* in place at the time I might seek to re-enter the annual conference.

Signature:

Having read and understood the above items, I formally declare my desire to withdraw from the Alabama – West Florida Conference.

Signature

Printed name

Date

District Superintendent Section

Signature:

Having conversed with and received this application from the above-named pastor, I now pass the required documents to the Annual Conference Director of Ministerial Services for the processing of this withdrawal effective as of the date indicated above.

DS Signature

Printed name

Date

Documents to send to Annual Conference Director of Ministerial Services via email (jenni@awfumc.org):

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Membership:

Certificate of Conference Membership or Substitute Annual Conference Membership Form

Ordination Certificate:

Certificate of Ordination or Substitute Ordination Certificate Form

Supervisory files (after effective date) for deposit in the Assistant to the Bishop's office via Secretary's email at ashley@awfumc.org.

Administrative Files (after effective date) for deposit in the Director of Ministerial Services office via email at jenni@awfumc.org.

Edited on 7-26-2022