

**File checklist for those applying to be in Full Connection****To be placed in Dropbox by the Candidate:**

1. \_\_\_ Application for Ministerial Relationship
2. \_\_\_ Background Check (cannot be more than three years old)
3. \_\_\_ Bible Study including Introduction
4. \_\_\_ Completed Official College Transcript (unofficial copy will not be accepted)
5. \_\_\_ Completed Official Seminary Transcript (unofficial copy will not be accepted)
6. \_\_\_ Completed additional AWF educational requirements
7. \_\_\_ Consent Form
8. \_\_\_ CPE Certificate of Completion
9. \_\_\_ CPE Evaluation
10. \_\_\_ Doctrinal Questions
11. \_\_\_ Discipleship Project
12. \_\_\_ District Superintendent Request Form
13. \_\_\_ Full Work/Appointment History
14. \_\_\_ Medical Form (cannot be more than five years old)
15. \_\_\_ Ministerial Effectiveness and Leadership Report
16. \_\_\_ Sermon Bulletin, including Background and Exegesis
17. \_\_\_ Worship Service Video (includes sermon)
18. \_\_\_ Worship Service Video presiding over (elders) or assisting with (deacons) a sacrament (can be on same video with sermon or other proclamation of the word (deacons))
19. \_\_\_ Sermon Manuscript (including Background Information and Exegesis)
20. \_\_\_ Sermon Evaluations (three)
21. \_\_\_ Sexual Ethics Beginning Seminar Certificate (within last 4 years)
22. \_\_\_ UMC Candidate's Disclosure Form
23. \_\_\_ Acknowledgement of Appearances before the BOM

**To be sent from others to the Office of Ministerial Services:**

24. \_\_\_ Ministerial Recommendations (three) - Suggested: Mentor, Colleague, Other (none from District Superintendents/relatives/family members accepted)
25. \_\_\_ Lay Recommendations (three) (none from relatives/family members accepted)
26. \_\_\_ PPRC/SPRC Evaluation
27. \_\_\_ Senior Pastor Evaluation (if applicable)
28. \_\_\_ Discipleship Project Evaluations (three) - Supervisor, Participant, Additional Leader
29. \_\_\_ Psychological Assessment (cannot be more than three years old)
30. \_\_\_ Cabinet Evaluation (will come from us)
31. \_\_\_ RIOM Evaluation (will come from us)