Starting April 2012, there is a new way to ensure a legal workforce. It called E-Verify.

U.S. law requires companies to employ only individuals who may legally work in the United States – either U.S. citizens, or foreign citizens who have the necessary authorization.

E-Verify is an Internet-based system that allows businesses to determine the eligibility of their employees to work in the United States. *E-Verify is fast, free and easy to use* – and it's the best way employers can ensure a legal workforce.

To find out more about E-Verify, including Quick Reference Guides, please visit <u>www.dhs.gov/e-verify</u> or call 1-888-464-4218

Before you can start using E-Verify, you need to enroll your church in the program. As an administrator, when you enroll your church, you need to give some basic information and agree to follow the rules of our program. You'll enroll your church just once and after you do, you can register yourself and others to use the system.

To enroll, click the link: <u>https://e-verify.uscis.gov/enroll</u>.